

# Macquarie Cash Solutions Periodic Payment Authority



Macquarie Investment Management Limited ABN 66 002 867 003 AFSL No. 237492  
Macquarie Bank Limited ABN 46 008 583 542 AFSL No. 237502

- Use this form to start, amend or cancel periodic payments from your Macquarie Cash Management Account and/or Macquarie Cash Management Trust account.
- Periodic Payments can be set up or altered online through [transact@macquarie](mailto:transact@macquarie) with the appropriate level of access.

## 1 YOUR DETAILS

Account number

Contact number

Account name (in full)

## 2 ACTION TO BE TAKEN

- New payment ▶ Please go to Section 3  
 Amend existing payment ▶ Please go to Section 4  
 Cancel payment ▶ Please go to Section 5

## 3 NEW PERIODIC PAYMENT

### A. Payment details

How much should amount of first payment be?

\$

First payment to be made on (DD/MM/YYYY)

/  /

Subsequent payments

\$

And then on (DD/MM/YYYY)

/  /

Payment frequency

Weekly  Fortnightly  Monthly  Quarterly

Last payment to be made on (DD/MM/YYYY)

/  /

*The periodic payment will then be cancelled after this date. If left blank we will assume until further notice.*

**Please note funds will be debited on the day you request.**

**Please allow 24 hours for initial setup and two days for transfers to appear as credits in your account.**

### B. Transfer details

Bank, building society or credit union name

BSB number

-

Account number/membership number

Account name

Receiving acct reference (optional) – (Maximum 16 characters) The receiving bank will determine whether the reference will appear

Optional reference – Appears on your CMA/CMT statement (Maximum 16 characters)

Use this account as an additional nominated account. (Enables initiation of bank transfers via [transact@macquarie](mailto:transact@macquarie) or Macquarie PhoneLink)

*Refer to Account Nomination Form for additional changes to nominated bank accounts.*

## 4 AMEND EXISTING PAYMENT

### A. Current details

BSB number

-

Account number

Payee name

Payment amount \$

Date of final payment using current details (DD/MM/YY)

/  /

Remove this account as an additional nominated account

### B. New details

BSB number

-

Account number

Payee name

New payment amount \$

First payment date using new details (DD/MM/YY)

/  /

Payment frequency  Weekly  Fortnightly  Monthly  Quarterly

Last payment to be made on (DD/MM/YY)

/  /

*The periodic payment will then be cancelled after this date. If left blank we will assume until further notice.*

Use this account as an additional nominated account. (Enables initiation of bank transfers via [transact@macquarie](mailto:transact@macquarie) or Macquarie PhoneLink)

## 5 CANCELLATION

Cancel the payment for \$

going to: Payee name

(name of bank, building society or credit union)

Last payment to be made on (DD/MM/YYYY)  /  /

Remove this account as an additional nominated account.

**Please allow 24 hours for your cancellation to be processed.**

## 6 DECLARATION

I/We request you, until further notice in writing, to debit my/our Macquarie account as set out above.

I/We confirm that I/We have read and understood the conditions below and I/We understand that you accept this authority only upon those conditions.

The declaration must be signed in accordance with the account operating instructions.

Signature

Date (DD/MM/YYYY)

 /  / 

Print name

Title

Mr  Mrs  Ms  Miss Other (please specify)

If a company officer, you must specify your corporate title

Individual  Director  Sole Director  Secretary  
 Trustee  Other (please specify)

Signature

Date (DD/MM/YYYY)

 /  / 

Print name

Title

Mr  Mrs  Ms  Miss Other (please specify)

If a company officer, you must specify your corporate title

Individual  Director  Secretary  
 Trustee  Other (please specify)

## 7 TERMS AND CONDITIONS

The Macquarie CMA and Macquarie CMT offer a Periodic Payment facility as an optional service which allows you to set up a regular funds transfer to make the same payment each week, fortnight or month from your Account. Your use of the Periodic Payment facility is subject to the following terms and conditions:

- Transfers directed to bank, building society or credit union accounts will normally appear as credits to those accounts within two Business Days. However, it is possible that delays may occur which are beyond our control, in which case we do not accept liability for any loss or costs associated with such delays.
- Where the date on which a Periodic Payment falls is not a Business Day, we will debit your Account on the Business Day immediately before that date.
- You must notify us immediately if you know or suspect any unauthorised transactions have occurred in relation to the Periodic Payment facility.
- While we will use our best endeavours to make the Periodic Payments you request, other than where we are required by law, we accept no responsibility for refusing or omitting to make all or any of the payments, for late payment, or for failing to follow your instructions.
- We may, in our absolute discretion, determine the order of priority of payment by us of any monies under the Periodic Payment facility or any other form of withdrawal request.
- We may terminate your use of the Periodic Payment facility at any time:
  - by notice in writing to you; or
  - without notice, at any time if:
    - you are in default under any agreement or arrangement with us; or
    - the payee advises us that no further payment is required.
- This authority remains in effect until it is revoked or terminated by us or by you or on your behalf.
- You can modify or defer your use of the Periodic Payment service at any time by giving us notice in writing. Your request will normally be processed within seven days of receiving your properly completed request.
- You can stop your use of the Periodic Payment service at any time by giving Macquarie seven days notice in writing. Your request will normally be processed within seven days of receiving your properly completed request.
- When your Account is closed, all regular investments under the Periodic Payment service will cease.
- Your use of Periodic Payment service may be automatically cancelled if three consecutive payments are dishonoured due to insufficient funds in your nominated account. If this occurs, we will notify you that your use of the service has been cancelled. We will also charge to your Account the cost of any dishonour costs.

## 8 CONTACT US

**If you have an Adviser,  
please send this form to:**

Macquarie Cash Solutions  
Reply Paid 1459  
BRISBANE QLD 4001

Contact your adviser or phone: **1800 806 310**  
Fax: **1800 550 140**  
Overseas Clients: +61 7 3233 8136

**For Macquarie Advised clients or Non-Advised clients,  
please send this form to:**

Macquarie Cash Solutions  
Reply Paid 192  
AUSTRALIA SQUARE NSW 1215

Phone: **1800 181 883**  
Fax: **1800 550 160**  
Overseas Clients: **+61 2 8232 3737**

**For New Zealand Clients**

Phone: **0800 650 125**  
Fax: **0800 768 686**

Macquarie Online can be accessed at: [www.macquarie.com.au](http://www.macquarie.com.au)  
Email us at: [transact@macquarie.com.au](mailto:transact@macquarie.com.au)

Other offices in Melbourne, Perth, Adelaide and Auckland (NZ).